

# STALMINE-WITH-STAYNALL PARISH COUNCIL

**This meeting may be being recorded by the council, members of the public or the press.**

Prior to the start of the meeting the chair will make an announcement to confirm if anyone present intends to record proceedings.

It is important to note that those intending to record do not have to indicate as such but are required to do this in a way that is not disruptive of the meeting and does not focus on the public gallery.

Members of the public participating in the meeting (e.g., making deputations, asking questions, making oral protests) should be aware that they may be filmed, recorded or reported on. If any member of the public speaking at the meeting does not wish to be recorded, they should let the chair of the meeting know. "The chair of the meeting has the discretion to terminate or suspend filming or recording, if in their opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual or may lead to the breach of a legal obligation by the council."

8<sup>th</sup> February 2024

Dear Councillor

You are hereby summoned to attend the January Council Meeting of Stalmine-with-Staynall Parish Council on Tuesday 13<sup>th</sup> February 2024 at **7.00pm** at the Village Hall, Stalmine.



**Debbie Smith**  
Clerk to the Council

## A G E N D A

### 1 Apologies for absence

### 2 Declaration of interests and dispensations

To receive disclosures of pecuniary and non-pecuniary interests and to consider any requests from councillors for dispensations on matters to be considered at the meeting.

### 3 Minutes of the last meeting

Councillors are asked **to consider and approve** as a correct record the minutes of the meeting held on held on 9<sup>th</sup> January 2024. (**emailed**).

### 4 Public participation

When dealing with public participation there is no obligation to respond immediately to comments made. **Members of the public are reminded that only items on the agenda should be raised at the meeting.** Any other items should be raised outside the meeting either with a councillor or with the clerk. The chair will ask councillors to agree to adjourn the meeting to allow non-councillors to speak and will reconvene the meeting on the conclusion of public participation.

### 5 Planning

**Application Number:** 23/01181/FUL

**Proposal:** Stable block, sand paddock, new vehicular access and track, parking area and hardstanding, for private use (part retrospective) (resubmission of planning application 23/00775/FUL)

**Location:** Land West Of Highgate Lane Stalmine-with-staynall Lancashire

It was **resolved** that the council would not object to this application via email responses due to dead line of application was before February's meeting.

**Application Number:** 23/00917/FUL

**Proposal:** Demolition of buildings and erection of a holiday let (retrospective)

**Location:** Pointer Farm Moss Side Lane Stalmine-with-staynall Poulton-Le-Fylde Lancashire

It was **resolved** that the council would not object to this application via email responses due to dead line of application was before February's meeting.

**Application Number:** 24/00023/FUL

**Proposal:** Proposed roof lift and rear dormers to dwelling and extension and partial conversion of domestic outbuilding to form 1 no. annexe for ancillary living accommodation in association with existing dwelling (pursuant to variation/removal of condition 4 (Ancillary Use) on planning permission 23/00622/FUL)

**Location:** Brookvale Farm Kiln Lane Hambleton Poulton-Le-Fylde Lancashire

It was **resolved** that the council would object to this application via email responses due to dead line of application was before February's meeting.

**Application Number:** 23/01193/COUQ

**Proposal:** Prior approval for proposed change of use of an agricultural building to 3 dwelling houses (C3) with building operations under Class Q of the GPDO

**Location:** Moss Side Farm Moss Side Lane Stalmine-with-staynall Poulton-Le- Fylde Lancashire

It was **resolved** that the council would not object to this application via email responses due to dead line of application was before February's meeting.

**Application Number:** 24/00048/DEM

**Proposal:** Prior notification for the demolition of 2.no open sided steel framed buildings and half of 2.no concrete block buildings

**Location:** Hatters Farm Back Lane Stalmine Poulton-Le-Fylde Lancashire

It was **resolved** that the council would not object to this application via email responses due to dead line of application was before February's meeting.

**Application Number:** 24/00085/LAWE

**Proposal:** Certificate of existing lawfulness for the installation and continued use of domestic driveway.

**Location:** Moor End Cottage Stricklands Lane Stalmine Poulton-Le-Fylde Lancashire

**Application Number:** 24/00101/FUL

**Proposal:** Erection of a timber clad shed to be used as a storage facility in conjunction with the existing holiday accommodation (re-submission of 23/01038/FUL)

**Location:** The Estuary Riverside Chalets 1 - 2 Wardleys Lane Hambleton Poulton-Le-Fylde Lancashire

## 6 Finance

Councillors are asked:

**To note** the following receipts in January (VAT QRT3) £368.74

### b) To approve the following payments

January 2024 payroll	£1,084.54
Clerk's homeworking January 2024	£18.00
Reimbursement to Debbie Smith for office supplies (laminator & pouches)	£24.98
Reimbursement to Debbie Smith for Cllr vacancies poster place in SPAR	£4.00
Lengths man expenses (January millage)	£16.20
MS Garden Maintenance Invoice # 0071	£150.00
MS Garden Maintenance expenses for January	£14.07
Towers & Gornall (payroll company)	£93.60
Viking – printer paper	£20.89
Wyre Building Supplies Invoice# SIO403371	£15.23
Wyre Building Supplies Invoice# SIO404623	£5.38
Wyre Building Supplies Invoice# SIO405214	£49.99
Wyre Building Supplies Invoice# SIO405215	£5.10
PRS Electrical Invoice# 25225 (Christmas tree)	£408.00
Focus Magazines (advert placed in Green Book)	£216.00

### c) To note the following payments by direct debit:

Easy Websites (monthly hosting fee) £35.64

### d) To note the statement of accounts for month ending 31 January will be provided at the meeting.

e). **To note** update from the Clerk on the 2024-25 civic year budget.

**7) SpIDS**

Councillors are asked to resolve solar SpIDS quotes and the installation costs. Cllr John Bell-Fairclough and the clerk will provide information at the meeting.

**8) Internal Audit**

Jan Finch has agreed to conduct the council's annual audit in April 2024. Councillors are asked **to consider and approve** the appointment; information will be provided by the clerk.

**9) Best Kept Village**

Councillors are asked to discuss and **resolve** entering the 2024 best kept village.

**10) Wainhomes**

Councillors are asked to discuss and resolve the request sent from the property builder currently in Stalmine (information emailed)

**11) Litter within the Parish**

Councillors are asked to discuss and **resolve** the concerns of increasing litter within the parish, and the possible increase of bins placed within the community (information emailed)

**12) Biodiversity Grant**

Councillors are asked to discuss and **resolve** on which project to move forward with.

ITEMS FOR INFORMATION ONLY

**13) Reports from outside bodies**

An opportunity for external group representatives to update the council on recent events.

**14) Clerks Report** (emailed)

**15) Wyre councillor report**

An opportunity for Wyre councillors to provide an update.

**16) Questions to councillors**

An opportunity for councillors to ask another councillor a question.

**17) Date and time of next meeting**

Second Tuesday in month is 12<sup>th</sup> March 2024 starting at 7pm

Councillors are asked to raise matters to be included on the agenda for the next meeting of the Parish Council either at the meeting or by notifying the clerk at least 10 days prior to the next meeting, with a summary of the reason for raising the matter.